



The Porcelain Press

NSWC Indian Head Division
Safety Department Newsletter

8th InSTALLment

Distributed to a Restroom near you

April 2007/May 2007

4 Reasons to be Careful at Work

When it comes to preventing on-the-job injuries and mishaps, each of us has four responsibilities

First – we have a responsibility to *ourselves* not to get injured.

Second – we have a responsibility to our *families*, when we're injured, we can't provide for them.

Third – there's the responsibility we have to our *co-workers*. Our actions must not endanger our fellow employees.

And Finally – there's the responsibility we have to the *Navy*. Employee injuries and mishaps have a negative impact on the productivity and health of the whole Navy.

Safety Scavenger Hunt

Think you know safety? Want to improve your safety knowledge while you are standing or sitting here today? Participate in our safety scavenger hunt! Never heard of a scavenger hunt? Well, here's how it works. Challenge yourself to see how many things you can find from the list below. Find the information below and E-mail it to me at raymond.geckle@navy.mil by 9 May 2007. Twenty entries will be randomly selected from all correct submissions to receive safety awards. Hint - All of this information has been provided by the Safety Department during the last six months. Good luck and let the hunt begin.....

Find the following:

1. The IH Safety Point of Contact (POC) for the OSH Fall Protection Program.
2. The first word of the 3rd paragraph of the Indian Head Occupational Safety and Health Policy that is posted on every official bulletin board.
3. Number of days your organization has gone without a lost time work related injury.
4. Section of the Safety Manual that provides guidance on the wearing of jewelry in the workplace.
5. The IH Database MSDS number for PHENYL DICHLOROPHOSPHATE
6. The FY07 Lost Time Injury goal for NSWC Indian Head Division.
7. Safety talk number on the Safety Department's web site for the "Offices have Hazards, too" safety training session.
8. Volume and Issue number of "Safety Matters" newsletter that featured an article titled "Paperweight Explodes".
9. The name of the person who sits in Room 007 at the Safety Office.
10. The name of the person in your work area who is responsible for your safety.

Ask the Safety Wiz

The Safety Wizard will answer your questions and concerns about the safety program!

Dear Wiz: What am I supposed to do if an emergency situation exists at the workplace? - *Bea Prepared*

Dear Prepared: If by emergency situation you mean continuing an operation that could affect the safety of employees in the work area, then you as the employee have the responsibility to stop the process in a safe manner and immediately notify your supervisor. If you mean how does your organization effectively respond to an emergency or disaster situation, then IHDIVNAVSURFWARCENINST

3140.2B has the answers you seek. While no two emergencies or disasters are alike, preplanning can help avoid or minimize loss and damage under emergency conditions. This instruction requires each organization to have an Emergency Preparedness Bill to communicate to its employees how to respond to hazardous/destructive weather, major accidents, civil emergencies, evacuations, and explosive mishaps. I suggest you contact your supervisor to get a copy of the Emergency Preparedness Bill to review how you need to respond during emergency situations in your workplace.

Dear Wiz: Thank you for putting the Porcelain Press in the bathroom stalls near my office. Without it I would have been in trouble because we ran out of toilet paper today. – *Close Call*

Dear Call: Glad we could help.

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- Fatigued workers tend to
- react more slowly than usual
 - fail to respond to things going on around them or respond incorrectly
 - show poor logic and judgment
 - are unable to concentrate
 - are less motivated and more forgetful
 - have a greater tendency for taking risks